



TechGDPR DPC GmbH

is looking for a

Legal/Research Intern (m/f/x)

For a 3 to 12 months internship, at least 30h/week, starting October 2020.

TechGDPR is a consultancy, helping technology companies with their GDPR compliance and privacy challenges. We are a small team working on technically and legally complex projects for our clients. We are looking for an intern to join our team and be deeply involved in many aspects of consulting and research. As part of a small team, you have the opportunity to be exposed to and learn about many different aspects of our operations.

You should have a solid interest and ideally background knowledge in data privacy and the GDPR and the desire to learn about all its details and how it is applied. Ideally this internship is a required part of your legal studies with a European university.

Your tasks will include

- Supporting our team consultants with desk research on data protection matters, vendors, technologies and clients.
- Doing research on specific adjacent relevant areas and writing a report and/or blog post about your findings.
- Providing team support during client meetings, (minute taking, running background research while on the meeting, and more).
- Supporting internal projects and the creation of tools and templates, and the production of learning and awareness-raising material.
- Sporadically supporting with light office- and admin-related tasks such as printing, scanning, copying, preparing files, sending letters, welcoming guests, planning meetings and keeping the office organised.

As an intern at TechGDPR, you will:

- Take a deep dive into GDPR and privacy consulting for complex technology projects.
- Gain hands-on experience working in a small consulting company, being involved in a large spectrum of the day to day business.
- Have the possibility to learn from and work alongside data protection experts.
- Be involved in actual client work, typically as an observer and sometimes as a junior consultant to take on small parts of the consulting tasks.
- Learn about and participate in the projects, tools, programs and methodologies in use in a professional consulting environment.
- Learn about working with clients directly (understanding their expectations, formulating recommendations, communication and consulting).

Requirements:

- Fluent in English (spoken and written), command of German or another European language are a plus.
- Be in the TechGDPR office in Berlin for at least 32 hours per week (situation permitting), working times to be separately agreed upon.
- A voluntary internship should last 3 months.
- An obligatory internship as part of a study may last between 3 and 12 months.

Internships at TechGDPR are unpaid opportunities to learn on the job in a high paced environment working with many clients and challenges at the same time. Exact start and end dates are negotiable.

Please send your CV and cover letter to hr@techgdpr.com to be considered.