



TechGDPR

Job Offer

TechGDPR is looking for a full-time, permanent

(Junior) Data Protection Analyst

Based in Berlin, Germany

TechGDPR is a boutique consultancy company, supporting leading technology companies with their **privacy, data protection** and **GDPR compliance, now venturing into AI ethics and regulatory compliance**.. Through assessments, workshops, training and appointment as Data Protection Officer, we pride ourselves in offering an unprecedented level of service and quality. We provide hands-on and strategic consulting for clients in all areas of technology and business: e-health, e-commerce, streaming, SaaS/Cloud, distributed technologies and web3, artificial intelligence, fintech, e-mobility, cryptocurrency, hardware and more.

Job Description

We are looking for a (junior) data protection analyst at TechGDPR, which is an entry-level privacy professional with at least one year of work experience in data protection, and ambitions to help our customers find and implement the best possible solutions to warrant data security, maximum protection of personal data and compliance with the GDPR and other relevant regulations.

An analyst independently analyses client and non-client matters, participates in client meetings and contributes to internal deliverables (research requests, knowledge base) as well as client deliverables (reports, ROPA, TIA, DPIA etc).

Core tasks and objectives include

- Analysing specific data protection and related legal challenges and issues, and develop a clearly articulated and accurate response.
- Taking part in consulting projects where you provide insights and assessments, supporting your colleagues and the client directly.
- Supporting clients with hands-on improvements to their implementations by making concrete, actionable recommendations.
- Carrying out thorough analysis, reporting, data mapping and workshops for clients.
- Support team members with knowledge and analysis.
- Contributing to innovation and development of new services and products to support our clients and internal processes.

- Contributing to operational and knowledge excellence, ad hoc with colleagues and during dedicated and structured improvement meetings.
- Supporting clients with punctual and specific questions around data protection and best practices.
- Creating reusable tools, templates and resources for clients and to facilitate collaboration with colleagues.

Expected skills and qualifications include a combination of the following

- Master degree in law, business management, computer science, data science, cyber security or similar.
- 1+ years of work experience in **data protection/GDPR**.
- Solid understanding of legal systems and the GDPR, attested to by relevant degrees or certifications.
- Ability to clarify and articulate technical, legal and data protection concepts, problems and solutions such as international data transfer issues or security measures to non-familiar audiences.
- Fluency in English,
 - the ability to communicate professionally and articulately in spoken form, and present to groups;
 - the ability to write structured, and articulated summaries of complex situations, problems and solutions.
 - the ability to independently deliver reports in impeccable business English.
 - the willingness to support a small team with critical proofing for structure, style and readability.

Preferred skills and qualifications

- Professional communication skills in another language, in particular German.
- Recognised certifications attesting to data protection and information security (for example CIPP/e, CIPT, CIPM, TÜV DSB, TÜV ISO/CISO, ISO27001 Implementer or similar).
- Experience with the use of Generative AI and LLMs.
- Expertise in information security and cybersecurity.

Your benefits

- A compensation package consisting of a base salary and bonus, meeting your experience level, that grows in relation with your personal development and that of the company.
- Flexible work-from-home policy, combining your presence in the office with the possibility of working from home, after the initial onboarding period.
- Work with and learn from fascinating clients and their use-cases and challenges from all corners of the world and all sorts of industries.
- A company laptop running Windows/macOS/Linux - as you prefer, with the software you need.
- Various benefits, including a public transport card.

Start date May-June 2024

How to apply

Please send your CV attached to an email with a brief and articulate substantiation of your application to hr@techgdpr.com. We will review applications on a rolling basis, and will have 3-4 rounds of interviews with you, including a legal, technical and language challenge.