Job Offer

TechGDPR is looking for a full-time, permanent

Data Protection Manager

Based in Berlin, Germany

TechGDPR is a boutique consultancy dedicated to assisting leading technology firms with **privacy, data protection**, and **GDPR compliance**, alongside **AI ethics and regulatory governance.** We take pride in delivering top-tier quality and service through workshops, assessments, training, and Data Protection Officer appointments. Our strategic and hands-on advisory spans diverse sectors, including e-health, SaaS/PaaS, e-commerce, cloud-native systems, streaming, artificial intelligence, web3 and distributed technologies, e-mobility, fintech, cryptocurrency, hardware, and beyond.

TechGDPR embraces an efficiency-first, AI-augmented delivery model ('AI drafts, humans review and sign off'). Team members leverage proprietary and approved AI workflows to accelerate statutory deliverables (such as DPAs, TIAs, and assessments), shifting the core focus toward expert review, quality assurance, strategic client advisory, and final sign-off.

Job Description

We are seeking a Data Protection Manager with at least one year of data protection experience to join our consulting team. In this role, you will independently manage and grow client relationships, leading DPO initiatives and project-managing deliverables according to defined work programs.

You will rely on document templates and clear resources to quickly identify, document, and report compliance gaps, as well as propose and execute corrective measures under supervision. Designed for a privacy professional with ambitions to evolve into a full-fledged consultant, this role expects you to show initiative, drive client meetings, and take on increasing responsibility as you contribute to internal and external deliverables.

Core tasks and objectives include

- Own the relationship with a set number of clients and be their primary point of contact.
- Create, maintain and deliver the annual (DPO) plan for your clients.
- Lead the delivery of statutory and standardized deliverables such as ROPA, TIA, DPIA etc.
- Lead the timely investigation and response to your clients' DSRs and data breaches.
- Support the creation of bespoke client deliverables by consultants through research and drafting reports and opinions.

- Identify opportunities and further potential for improvement in the clients' organisation and business
- Successfully grow and improve clients relationships by driving projects forward and coordinating with key client contacts.
- Identifying and analysing specific data protection and related challenges and issues, and developing a clearly articulated corrective action plan, and driving its execution.
- Utilizing AI drafting tools and structured pipelines to generate initial drafts of client deliverables, ensuring rigorous human verification, critical evaluation, and final accountability.
- Taking part in consulting projects where you provide insights and assessments, supporting your colleagues and the client directly.
- Supporting clients with hands-on improvements to their implementations by making concrete, actionable recommendations.
- Carrying out structured pre-analyses and supporting data mapping initiatives with and for clients.
- Supporting team members with knowledge and analyses.
- Supporting clients with punctual and specific questions around data protection and best practices.

Expected skills and qualifications include a combination of the following

- Degree in law, business management, computer science, data science, cyber security or similar.
- At least one year of work experience in **data protection / the GDPR**, including candidates who have previously worked as a Data Privacy Paralegal, Data Protection Paralegal, Privacy Analyst or similar hands-on privacy professional
- Highly organised work approach and excellent time management skills.
- Demonstrable working knowledge of legal systems and the GDPR, attested to by relevant degrees or certifications.
- Demonstrable working knowledge of organizational structures.
- Demonstrable working knowledge of data technology and vendor relationships, specifically in their interplay with the GDPR or other data regulation.
- Practical experience or strong affinity for leveraging Generative AI tools and structured workflows for legal and technical research, document drafting, and process efficiency, while maintaining strict adherence to data privacy and verification standards.
- Ability to research, clarify and articulate technical, legal and data protection concepts.
- Comfortable and enthusiastic about communicating in written, oral **and** graphic forms.
- Ability to drive successful client relationships, in particular through regular interaction and relationship building.
- Fluency in English,
    - the ability to communicate professionally and articulately in spoken form, and present to groups;
    - the ability to write structured, and articulated summaries of complex situations, problems and solutions.
    - the ability to independently deliver reports in impeccable business English.
    - the willingness to support a small team with critical proofing for structure, style and readability.

Preferred skills and qualifications

- Professional communication skills in another language, in particular German.
- Recognised certifications attesting to data protection and information security (for example CIPP/e, CIPT, CIPM, TüV DSB, TüV ISO/CISO, ISO27001 Implementer or similar).
- Experience with the use of Generative AI and LLMs.
- Expertise in information security and cybersecurity.

Your benefits

- A compensation package meeting your experience level, that grows in relation with your personal development and that of the company.
- 95% Remote work within Germany, with initial on-site components during onboarding, and typically one team day per month in Berlin.
- Work with and learn from fascinating clients and their use-cases and challenges from all corners of the world and all sorts of industries.
- A company laptop running Windows/MacOS/Linux - as you prefer, with the software you need.
- Various other benefits, including a public transport card.

Start date ASAP

How to apply

Please send your CV attached to an email with a brief and articulate substantiation of your application to hr@techgdpr.com. We will review applications on a rolling basis, and will have 3-4 rounds of interviews with you, including a legal, technical and language challenge.